



Finance and Corporate Services Select Committee

Date: Th

THURSDAY, 19 OCTOBER

2023

Time:

7.00 PM

Venue:

COMMITTEE ROOM 5 -

CIVIC CENTRE

Meeting Details:

Members of the Public and Press are welcome to attend

this meeting

This agenda and associated reports can be made available in other languages, in braille, large print or on audio tape. Please contact us for further information.

Councillors on the Committee

Councillor John Riley (Chairman)
Councillor Wayne Bridges (Vice-Chairman)
Councillor Kaushik Banerjee
Councillor Kishan Bhatt
Councillor Narinder Garg
Councillor Raju Sansarpuri
Councillor Stuart Mathers (Opposition Lead)

Published: Wednesday, 11 October 2023

Contact: Mark Braddock Tel: 01895 250636

Email: democratic@hillingdon.gov.uk

Useful information for residents and visitors

Travel and parking

Bus routes 427, U1, U3, U4 and U7 all stop at the Civic Centre. Uxbridge underground station, with the Piccadilly and Metropolitan lines, is a short walk away. Limited parking is available at the Civic Centre. For details on availability and how to book a parking space, please contact Democratic Services. Please enter from the Council's main reception where you will be directed to the Committee Room.

Accessibility

An Induction Loop System is available for use in the various meeting rooms. Please contact us for further information.

Attending, reporting and filming of meetings

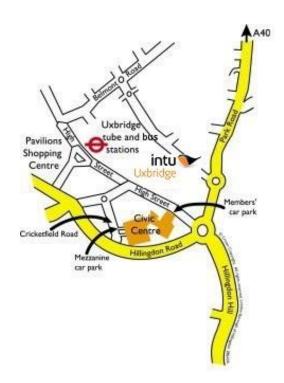
For the public part of this meeting, residents and the media are welcomed to attend, and if they wish, report on it, broadcast, record or film proceedings as long as it does not disrupt proceedings. It is recommended to give advance notice to ensure any particular requirements can be met. The Council will provide a seating area for residents/public, an area for the media and high speed WiFi access to all attending. The officer shown on the front of this agenda should be contacted for further information and will be available at the meeting to assist if required. Kindly ensure all mobile or similar devices on silent mode.

Please note that the Council may also record or film this meeting and publish this online.

Emergency procedures

If there is a FIRE, you will hear a continuous alarm. Please follow the signs to the nearest FIRE EXIT and assemble on the Civic Centre forecourt. Lifts must not be used unless instructed by a Fire Marshal or Security Officer.

In the event of a SECURITY INCIDENT, follow instructions issued via the tannoy, a Fire Marshal or a Security Officer. Those unable to evacuate using the stairs, should make their way to the signed refuge locations.



Terms of Reference

Finance & Corporate Services Select Committee

Remit

To undertake the overview and scrutiny role in relation to the following Cabinet Member portfolio(s) and service areas:

Cabinet Member Portfolios	Leader of the Council Cabinet Member for Corporate Services Cabinet Member for Finance
Relevant service areas	Democratic Services Corporate Communications Corporate Finance Procurement Exchequer & Business Assurance Services ICT Legal Services Human Resources Business Administration Business Performance Customer Access Business Improvement Delivery (BID)

Cross cutting topics

This Committee will also act as lead select committee on the monitoring and review of the following cross-cutting topics:

Resident Experience

Agenda

11 Work Programme

1	Apologies for Absence	
2	Declarations of interest in matters coming before this meeting	
3	To approve the minutes of the previous meeting held on 6 September 2023	1 - 12
4	To confirm that the items of business marked as Part I will be considered in Public and that the items marked as Part II will be considered in Private	
Part	t 1 - Public Reports	
5	Update on the New Member's Enquiry Process	13 - 22
6	First Aid Awareness and Training, Health and Safety Services	23 - 26
7	Treasury Management	27 - 32
8	Referral from Full Council: The Council's Consultation Arrangements	33 - 36
9	Review Findings - Procurement in Hillingdon: Securing value for our residents	37 - 40
10	Cabinet Forward Plan	41 - 50

51 - 54